

Vendor Application 2021

28th Annual Yonkers Riverfest 2021
Saturday, September 18, 2021 • Noon – 7:00pm • Downtown Yonkers Waterfront
Hosted by the Yonkers Downtown BID
www.yonkersriverfest.com

CATEGORIES AND COSTS

COMMERCIAL BUSINESS (NON-FOOD)

This includes mass produced items, such as t-shirts, professional services, or any non-hand-made items

Cost: \$280

ARTS AND CRAFTS VENDORS

Hand-made items, creative or cultural pieces, original art

Cost: \$130

NON-PROFIT & COMMUNITY ORGS

These organizations receive a reduced rate, but are required to provide an interactive component, such as an art activity, game, etc.

Cost: \$80

1 TABLE & 2 CHAIRS

Tables & chairs will NOT be provided and can be rented for an additional cost.

Cost: \$25

EARLY BIRD DISCOUNT Submit your application with all required documentation and payment before July 30th at 5pm and receive \$15 off vendor fee.

Note: If you are bringing a tent (recommended) it MUST be weigh down.

All vendors must apply for a vendor spot using these forms, and send them to the Yonkers Downtown BID. Do not apply directly to the City of Yonkers. The Yonkers Downtown BID will secure all the permits you will need to participate in Riverfest.

The 28th Annual Yonkers Riverfest will be held rain or shine on Saturday, September 18th, from Noon to 7:00pm. Riverfest is a festival that has drawn over 15,000 people to Downtown Yonkers, and will include the best in musical entertainment, arts, crafts, food, exhibits, children's activities and much more throughout the day. It is Yonkers biggest annual outdoor event.

VENDOR GUIDELINES

1. Each exhibition space is 10 feet x 10 feet.
2. Vendors will be assigned a booth location, you cannot choose your location. Location and Parking Instructions will be sent to you prior to the event via email. Locations are NOT negotiable.
3. Set-up starts at 8:00am and must be completed by 11:00am. Breakdown begins at 7pm, end of festival and completed by 8pm.
4. No Amplified sound of any type without separate written consent by Yonkers Downtown BID.
5. You MUST provide a copy of your NYS Vendor Certificate of Authority if you are a commercial/art vendor.
6. You MUST provide a copy of your 501C3 if you are a Non-Profit.
7. All Vendors MUST provide a copy of your Photo I.D.
8. Do NOT mail your application to the City of Yonkers. All Riverfest vendor applications and permits will be submitted to the City by the Yonkers Downtown BID on behalf of all vendors.
9. All Vendor Forms and Vendor Fees must be in the BID office by **Tuesday, August 31st, 2021.**
10. We offer an Early Bird Discount of \$15 off for Vendors who submit application with all required documents and payment by **Friday, July 30th by 5:00pm.**

All Vendors receive 1 FREE parking space for the event. You will receive your registration confirmation letter including your booth location in an email a few days before the event. That letter will serve as your Parking Pass. At 11am there will be ZERO tolerance for any cars in the festival area. If you arrive after 10:30am, you must transport your items to your vendor location yourself (no vehicle).

All prospective vendors will be subject to review and approval by the Yonkers Downtown BID. Any vendor may be disqualified from participating, for any reason, at the sole discretion of the BID.

The Yonkers Downtown BID will not be held liable for breakage or loss of any items. Vendors are responsible for booths at all times during the Riverfest. By signing the vendor form you agree to hold harmless of any liability to the Yonkers Downtown BID.

Vendor Application 2021

**RIVERFEST 2021
 VENDOR APPLICATION
 DEADLINE FOR SUBMISSION IS
 AUGUST 31, 2021**

The following documentation is
 REQUIRED to secure your vendor
 spot.

PLEASE INCLUDE COPY OF:

- NYS Vendor Certificate of Authority or 501c3
- Photo ID
- Check or Money Order

EARLY BIRD DISCOUNT Submit your application with all required documentation and payment before July 30th at 5pm and receive \$15 off vendor fee.

COMMERCIAL: \$280.00
ART: \$130.00
NON-PROFIT: \$80.00

Application fees should be in the form of money order or check made payable to:

“Yonkers Downtown BID.”

MAIL TO:

Yonkers Downtown BID
 Attn: Jessica Ardrey
 15 Main Street, Yonkers NY 10701

If you have any questions, please contact the Yonkers Downtown BID 914-969-6660 or at jardrey@yonkersdowntown.com.

All Payments are non-refundable

NAME OF BUSINESS

CONTACT NAME

ATTENDEE'S NAMES

ADDRESS

CITY

STATE

ZIP

WORKPHONE

FAX

CELL

EMAIL REQUIRED

TABLE AND CHAIRS ARE NOT INCLUDED IN THE VENDOR FEE. ELECTRICITY WILL NOT BE PROVIDED, VENDORS WILL NEED TO BRING THEIR OWN GENERATOR IF ELECTRICITY IS NEEDED. FOOD VENDORS MUST BRING THEIR OWN TENT/CANOPY. ALL TENTS MUST BE SECURED DOWN WITH SOME FORM OF WEIGHTS.

DESCRIPTION OF ITEMS TO BE DISPLAYED

VENDOR CATEGORIES: **COMMERCIAL (\$280)** **ART (\$130)**
 NON-PROFIT (\$80) **EARLY BIRD (\$-15)**

WOULD YOU LIKE TO RENT 1 TABLE + 2 CHAIRS FOR **\$25?**

YES **NO**

NUMBER OF BOOTHS NEEDED:

NON-PROFITS, PLEASE PROVIDE US WITH A DESCRIPTION OF YOUR INTERACTIVE COMPONENT FOR KIDS:

BOOTH FEE TOTAL

1TABLE + 2 CHAIRS

EARLY BIRD

TOTAL AMOUNT DUE:

CHECK/M.O.#

VENDOR SIGNATURE

DATE:
